

NORTH COW CREEK SCHOOL DISTRICT
Minutes for Regular Meeting of the Governing Board
Tuesday, January 9, 2024
5:30pm
10619 Swede Creek, Palo Cedro, CA 96073
New Orleans Marriot 555 Canal Street, New Orleans, LA 70130
meet.google.com/xmd-kxcu-xyd
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Members Present: Chris Chitwood, Lyndse Bullard, Michelle Grabel, Amanda Wooten (google meet)

Others Present: Rob Effa, Jenny Bickley, Elizabeth Cisneros

1. OPEN SESSION 5:40 p.m.

Motion: LBullard
Second: MGrabel
Vote: 4-0

- A. Call to Order/Establish Quorum
- B. Approval of Closed Session Agenda
- C. Public comments on Closed Session Agenda:

*Under this item, the public is invited to address the Board regarding items **listed on the Closed Session agenda**. Speakers are limited to three minutes each. The Board is not allowed under the law to take action on matters that are not listed on the agenda.*

- **No public comment regarding the Closed Session agenda.**

2. RECESS TO CLOSED SESSION: CONSIDER OR TAKE ACTION UPON THE FOLLOWING ITEMS

- A. Closed Session Call to order at 5:41 p.m.
- B. With every item of business discussed in Closed Session pursuant to:
 - 1. 54957.6 Labor Negotiations

3. OPEN SESSION 6:05 p.m.

- A. Public Notice of Action Taken in Closed Session
 - **No action taken during Closed Session**

4. Call to Order/Flag Salute

5. APPROVAL OF THE ORDER OF THE AGENDA

Motion: LBullard
Second: MGrabel
Vote: 4-0

6. CITIZENS ADDRESSING THE BOARD

Please be aware that the Board cannot take action on any items not on the agenda. Public comment is limited to a maximum of thirty minutes, and each speaker will be limited to 3 minutes.

- A. Items on the agenda:
 - **No public comment regarding items on the agenda.**

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B. Items not on the agenda:

- **Michelle Whitehorn would like to spruce up the campus with flowerbeds. Rob advised her to call the office and he would connect her with our Garden Club teacher.**

7. STAFF/COMMUNITY PRESENTATION

A. North Cow Creek Educator's Teacher Association.

- **No comment**

B. North Cow Creek Educator's Classified Association.

- **No comment**

C. North Cow Creek Education Foundation.

- **The Ed Foundation is working on the upcoming fundraisers: Bingo Night and the Beaver Bash.**

8. INFORMATIONAL SECTION

A. Superintendent's Report

1. Enrollment Update

- **268 currently enrolled, 96.1% ADA**

2. Calendar of Events

- **Rob updated the Board on upcoming school events.**

3. Programs Update

- **Rob is working with Boy Scouts to get a shed on campus for them to use as storage.**
- **Our 5th and 7th grade students are participating in the Healthy Kids Survey.**
- **We will be having our TK/K Roundup in February and another one in the early spring. We are looking at promoting the event with a radio ad. Chris Chitwood has a contact.**
- **Thank you to Mrs. Barlow for bringing back our Christmas performance.**
- **The Board has been invited to the SSDA Conference. Rob will need confirmation by Friday, January 12.**

4. Facility Update

i. Modernization Update

- **Liz Giles – Project Manager has been meeting weekly with Rob and Jenny to discuss the Modernization projects. Liz informed the Board that by the middle of the month we should be expecting an updated contract from Lozano Smith. Once we have that we will begin the**

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bidding process and breaking ground. The parking lot will be completed this summer.

5. District Advisory Committee

- **DAC did not meet in December. The next meeting will be at the end of January. There will be a guest speaker from AEGIX presenting on their security app for our staff.**

i. Vulnerability Assessment

- **Jeff James – Capital Security. Jeff spoke to the Board regarding what his Vulnerability Assessment of our campus entails. He will be speaking with our staff on how to design a safe classroom.**

B. Business Office Report

- **No report**

9. CONSENT AGENDA

Motion: AWooten
Second: LBullard
Vote: 4-0

- A. [Approval of Regular Minutes from January 9, 2024](#)
- B. [Approval of Monthly Warrants](#)
- C. [William Quarterly Report](#)
- D. Approval of Employee Resignation: Kimberley Smith, Food Service Assistant – two days a week.
- E. Approval of New Hire: Rachel Kofford, Food Service Assistant – two days a week.

10. DISCUSSION/ACTION ITEMS

- A. First Read: Revision of Board Policies (AR 1312.4, E 1312.4E(1), E 1312.4-E(2), BP 5145.3) [See Supplemental Packet 20240109A](#)
 - **Rob informed the Board that these are reflective of new laws that have taken effect with minor changes.**

- B. Discussion/Approval: Revision of Board Policies: (BP 1312.3, AR 1312.3, BP 0410, BP 1312.2, AR 1312.2, E 1312.2-E(1)) [See Supplemental Packet 20240109B](#)

Motion: LBullard
Second: MGrabiell
Vote: 4-0

C. Discussion: School Dashboard Update

- **Rob presented to the Board the California School Dashboard with last school years data.**

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- D. Discussion/Approval: [2023 School Accountability Report Card \(SARC\)](#) Motion: MGrabiell
Second: AWooten
Vote: 4-0
- All data has been populated. Rob recommends the Board to approve the SARC. Once approved it will then be added to our website for the public to view.
- E. Discussion/Approval: [Increase Substitute Rates](#) Motion: MGrabiell
Second: LBullard
Abstain: CChitwood
Vote: 3-0
- The Superintendents have agreed to increase the rates countywide.
- F. Discussion/Approval: 2022-23 Year End Fiscal Audit Report *See [Supplemental Packet 20240109C](#)* Motion: MGrabiell
Second: LBullard
Vote: 4-0
- Jenny reported to the Board our four findings from the auditors. Overall a successful audit.
- G. Discussion/Approval: [Resolution 20240109D](#) Authorizing Use of Modernization Funds Motion: LBullard
Second: AWooten
Vote: 4-0
- Jenny explained to the Board the general fund could be used in case we needed to pay for anything regarding the project before we receive the funds from the state. Our general fund would then be reimbursed by the project funds once received.
- 10. NEXT MEETING & BOARD DISCUSSION**
- A. Regular Board Meeting – February 6, 2024 at 5:30 p.m.
- B. Future Agenda Items
- Public Hearing for Board Applicants
 - Safe School Plan with three more items to be included
- C. Board Member Report
- Amanda: Thank you Mrs. Barlow for the Christmas program.
 - Michelle: Regarding the Staff Development day training, are we considering phonics for our school? Rob explained the Literacy Development day that our staff went too presented on the science of reading which is something our school has in place.
- Michelle asked Rob if we have seen a decrease of students needing our intervention program? Rob said we do not have the data yet but we are

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subjectively seeing improvements. We will be doing growth assessments soon that will give us data.

- Lyndse: no comment
- Chris: Suggest along with our radio ad we should promote our Home Study program as well.

11. ADJOURNMENT TO CLOSED SESSION at: 7:27 *p.m.*

Motion: AWooten
Second: MGrabiell
Vote: 4-0

12. CLOSED SESSION 7:32 *p.m.*

1. 54957.6 Labor Negotiations

13. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION:

- No action take during closed session.

14. ADJOURNMENT at: 7:54 *p.m.*

Motion: AWooten
Second: MGrabiell
Vote: 4-0

Respectfully Submitted By:

Elizabeth Cisneros, District Administrative Assistant

Lyndse Bullard, Board Clerk